## STATE OF COLORADO

## **DEPARTMENT OF REVENUE**

Liquor Enforcement Division

**Business Location** 

1881 Pierce Street, Suite 108A Lakewood, Colorado 80214 Phone (303) 205-2300 FAX (303) 205-2341

E-mail: LED@spike.dor.state.co.us

Website: www.colorado.gov/revenue/liquor



Bill Ritter, Jr. Governor

Roxanne Huber Executive Director

> Laura K. Harris Division Director

November 22, 2010

Kum & Go L.C. Kum & Go 6400 Westown Parkway West Des Moines IA 50266

Re: Kum & Go LLC d/b/a Kum & Go

Dear Sir or Madam:

This is to advise you that the State Liquor Enforcement Division has, at your request, created a "master file" for the above-listed applicant.

As of the date of this letter our master file includes the following items which you have submitted:

1. Individual History Records (Form DR-8404) for the following persons:

Kyle J. Krause Dennis Folden Craig Bergstrom James Brandt

- 2. Fingerprint cards bearing the names and birthdates of the person(s) listed in paragraph 1 have been submitted by us to the Colorado Bureau of Investigation. The FBI and CBI have checked the prints and reportedly found no record of any criminal history.
- 3. Certificate of Authority or a Certificate of Good Corporate standing from the Colorado Secretary of State which indicates that Kum & Go is a corporation authorized to do business in Colorado.

You must check with the local licensing authority to determine what documents they may require to process your application. Please feel free to provide them with this letter, as many local authorities will not require you again to submit fingerprint cards to them if you have already submitted such documents to the State Liquor Enforcement Division. This letter will serve to inform the local authorities exactly which documents you have **already submitted** to the State Liquor Enforcement Division.

Finally, once the local authority has approved your application, it must be sent to the Liquor Enforcement Division.

The local authority **need not** send change of corporate structure information previously reported to the Liquor Enforcement Division, as listed in and approved by this letter.

## The only documents which are needed for a new or transfer of ownership application by the Division are:

- 1. The approved application signed by the local authority;
- 2. The appropriate fees;
- 3. A copy of this letter;
- 4. Proof of possession of the premises;
- 5. A diagram of the licensed premises;
- 6. Completed form **DR 8442**, if manager's registration is required.

Sincerely,

Laura Harris
Division Director

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